

# **Study Visit on rules of administrative investigation for the Ombudsman office**

**JHA IND/STUD 53307**

**organised in co-operation with**

## **Venue :**

**Office of the Human Rights Defender, Republic of  
Poland**

**Warsaw,  
21 May - 23 May 2013**

**For more information on TAIEX assistance and to download  
presentations of  
this event, please go to : <http://ec.europa.eu/enlargement/taiex>.**

***DRAFT***

## Day 1 : Tuesday 21 May 2013

Topics of discussion: OPCAT structure, cooperation within the OM office, methodology of visits, OPCAT powers, report drafting, communications and others (*one interpreter*)

- 9.30-12.30** Meeting with representatives of the OPCAT Department  
Office of the Human Rights Defender (*23/25 Długa str.*)
- 12.30-13.30** Lunch
- 13.30-16.00** Meeting with representatives of the OPCAT Department

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## Day 2 : Wednesday 22 May 2013

Visit of a unit of choice: penal institution, psychiatric hospital or juvenile detention center (*two interpreters*)

**10.00** Departure from the office (23/25 *Długa str.*) - *Visit*

**16.00** Return to Warsaw

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## Day 3 : Thursday 23 May 2013

Topics of discussion: structure of the office, statistics, complaints handling, meetings with departments (*one interpreter*)

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| <b>9.45</b>        | Transfer from the hotel to Human Rights Defender Office<br>(23/25 Długa str.)  |
| <b>10.00-12.00</b> | Meetings with representatives of the Administrative and<br>Economic Department |
| <b>12.00-13.00</b> | Lunch break  |
| <b>13.00-15.00</b> | Meetings with representatives of the Labour Law and Social<br>Insurance        |
| <b>15.00-16.00</b> | <b>A.O.B.</b>  |

**This meeting is being organised by the  
Technical Assistance Information Exchange Instrument  
of the European Commission**

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